

Council President Robert Smith called the June 3, 2025 regularly scheduled council meeting of the Biglerville Borough Council to order at 7:00 p.m. with the following in attendance:

Borough Council Members Present - Robert Smith, John Angstadt, Janet L. Gliem, Neil Ecker, Robert E. Guise, Robert Pantaleo, and Mayor Phil Wagner, Melinda Warren-Elnaggar was absent.

Borough Authority Members Present – Nicole Redden, Michael Landis, Fred Nelson, and Phil Wagner, Eric Vranich was absent.

Borough Employees Present – Doug Hays; Sewer/Water Operator, Police Chief Craig Hartley

Following guests Present – Craig Zack; Engineer - KPI Technology

PLEDGE OF ALLEGIANCE: President Robert Smith led those present in the Pledge of Allegiance.

PANTALEO MADE A MOTION TO APPROVE MAY 6, 2025 REGULAR MEETING MINUTES. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

BOROUGH ENGINEER REPORT: Craig Zack; KPI Technology reported on:

- The final version of the NPDES permit was received by the Borough on May 23rd and became effective on June 1st. The permit was reviewed and found to be identical to the draft.
- East York Street Update: Installation of the water main continues with good progress being made between days lost due to weather. Unforeseen obstacles, like the gas line, have caused the water main in some places to move slightly vertically requiring the purchase of additional fittings to accomplish this. The work has progressed to beyond Musselman Avenue headed to the square for a total of approximately 2,000 linear feet.
- Guyer Brothers Inc. has submitted a draft payment request for review and approval for the work done since the last payment request. This request was reviewed and recommended to be approved minus the required 10% retainage for a total payment amount of \$310,903.20.
- The payment request from Guyer Brothers, Inc. will be forwarded to Adams County Office of Planning and Development for reimbursement from the CDBG grants awarded for this project.
- As reported last month, a separate payment request must also be sent to Pennvest indicating that the other sources (CDBG) will be used to pay the contractor and will not seek reimbursement for the payment request from the contractor.
- Ridge Rentals subdivision plan is extended until 9/30/2025.
- S&A Homes has requested a reduction in the security currently being held in the amount of \$817,329.70 for site/street improvements only for this project. This request was reviewed and is recommended to be approved by reducing the amount held.

AUTHORITY: Redden recommended the following motions

- Redden advised that a motion needed to be made to accept the renewal of the MOU agreements with Arendtsville for the Potable Water Emergency Water Agreement.
 - **LANDIS MADE A MOTION TO ACCEPT THE RENEWAL OF THE MOU AGREEMENT WITH ARENDTSVILLE BOROUGH FOR THE POTABLE WATER EMERGENCY WATER AGREEMENT. NELSON SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**
- Redden advised that a motion need to be made to approve payment request # 2 from Guyer Brothers, Inc., and the submission to Adams County for reimbursement in the amount of \$310,903.20 for the East York Street water main replacement project.
 - **NELSON MADE A MOTION TO APPROVE PAYMENT REQUEST # 2 AND SUBMISSION TO ADAMS COUNTY FOR REIMBURSEMENT, INVOICE FROM GUYER BROTHERS, INC. IN THE AMOUNT OF \$310,903.20 FOR THE EAST YORK STREET WATER MAIN REPLACEMENT PROJECT. LANDIS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**
- Redden advised that a motion needed to be made to approve the submission of reimbursement request # 2 to Pennvest in the amount of \$0.00 for the East York Street water main replacement project to document the use of other sources of funding.

- **NELSON MADE A MOTION TO APPROVE SUBMISSION OF REIMBURSEMENT REQUEST # 2 TO PENNVEST IN THE AMOUNT OF \$0.00 FOR THE EAST YORK STREET WATER MAIN REPLACEMENT PROJECT. LANDIS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

PLANNING COMMITTEE: Angstadt reported on:

- Ridge Rentals land development plan is extended until 9/30/2025 and there is no update.
- KPI has recommended to make a motion to approve the reduction in site/street improvements security for Applevue Phase II.
 - **ANGSTADT MADE A MOTION TO AUTHORIZE A REDUCTION IN BONDING OF \$479,976.75\$ SUCH THAT THE MINIMUM AMOUNT OF SURETY TO BE RETAINED IS \$337,352.95 FOR APPLVIEW PHASE II. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

WATER COMMITTEE: Ecker reported on:

- Ecker read the May water report.
- In May, our water system pumped a total of 2,812,000 gallons averaging 90,710 gal/day. That is a 4.7 % increase from May 2024 and a 4 % increase from April 2025.
- May's bacteria samples were taken on the 5th at 33 Musselman Ave. (Boro office.), 366 Arendtsville Road (Nutrien), and 374 Heidlersburg Road (G.V.M.). On the 21st PFOA_ PFOS were sampled at Well #5
- In May, we had six final water meter reading. 17 Penn Street, 5 Kristi Lane, 53 Kristi Lane, 23 Fourth Street, 59 Clearview Lane, 120 West Hanover Street and 6 final water meter readings for another try at the sale of Knouse Foods.

Water /Wastewater Operator
Doug Hays

- Ecker advised that a motion needed to be made to accept the renewal of the MOU agreements with Arendtsville for the Potable Water Emergency Water Agreement.
 - **ECKER MADE A MOTION TO ACCEPT THE RENEWAL OF THE MOU AGREEMENT WITH ARENDTSVILLE BOROUGH FOR THE POTABLE WATER EMERGENCY WATER AGREEMENT. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**
- Ecker advised that a motion need to be made to approve payment request # 2 from Guyer Brothers, Inc., and the submission to Adams County for reimbursement in the amount of \$310,903.20 for the East York Street water main replacement project.
 - **ECKER MADE A MOTION TO APPROVE PAYMENT REQUEST # 2 AND SUBMISSION TO ADAMS COUNTY FOR REIMBURSEMENT, INVOICE FROM GUYER BROTHERS, INC. IN THE AMOUNT OF \$310,903.20 FOR THE EAST YORK STREET WATER MAIN REPLACEMENT PROJECT. PANTALEO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**
- Ecker advised that a motion needed to be made to approve the submission of reimbursement request # 2 to Pennvest in the amount of \$0.00 for the East York Stret water main replacement project to document the use of other sources of funding.
 - **ECKER MADE A MOTION TO APPROVE SUBMISSION OF REIMBURSEMENT REQUEST # 2 TO PENNVEST IN THE AMOUNT OF \$0.00 FOR THE EAST YORK STREET WATER MAIN REPLACEMENT PROJECT. GUISE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

SEWER COMMITTEE: Gliem reported on:

- Gliem read the May sewer report.
- Treated total 10,020,000 gallons
- - Average per day 323,000 gallons
- - Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples
- - Weekly nitrate-nitrite & total nitrogen samples

- Monthly Copper & Final Hardness samples
- - We received the final NPDES permit, effective 6-1-2025 thru 5-31-2030
- - We found a sewer main collapse late in the afternoon, on the 15th. We had Chamberlain & Wingert here on the 16th to replace approx. 40' of 8" SDR 35 sewer main. It appears that the top of the old clay sewer main collapsed under the weight of all the roadwork in the area.
- - We are having issues with the comminutor at the STP. We are working with Ross Industrial to get it fixed. Will have more details next month.

Kevin Bollinger

Water/Sewer Operator

- Gliem asked Hays about the comminutor. Hays mentioned that it has not been touched since 1988. The whole arm broke. They will have to pull the motor and gear box apart to see what it needs.
- Gliem mentioned that the I&I is in the works. That the guys' time is being occupied by the East York Street water project. But it is in the works of being done.

Craig Zack exited the meeting.

FINANCE/PERSONNEL COMMITTEE: Smith Reported on:

- Smith advised that Kelly attended the Municipal meeting at Franklin Township in regards to the trash collection bid process. In the meeting they discussed the bidding options for trash collection. They would like to remove Option #1 from the bid form. Option # 1 does not include curbside recycling. He asked if council was good with removing this option from the bid form and that the bids would include recycling with no other option. Council concurred that this is fine.
 - **SMITH MADE A MOTION TO REMOVE OPTION 1 FROM THE WASTE COLLECTION BID FORM. GUISE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

PROPERTY/HIGHWAY COMMITTEE: Guise reported on:

- Guise asked the council what their thoughts were on purchasing a piece of equipment for winter maintenance to load antiskid and salt. The piece of equipment would be left at Butler Township over the winter season. Shaffer provided Guise with a estimate of cost on a used backhoe that she found on Messick's website. Guise explained that it is a used piece of equipment, the make is a New Holland and it has a large bucket and 5,024 metered hours. Council discussed options of purchasing a piece of equipment for winter maintenance. Gliem suggested setting a dollar amount to be spent on the equipment and we look around to see what can be found. Guise will look over the equipment that is found to authorize council to approve the purchase. Smith asked how much does council want to set the dollar amount for. They concurred that \$25,000 - \$30,000 and to use General Funds for the purchase. Shaffer explained that there is money in PLIGIT that could be used.
 - **GUISE MADE A MOTION TO LOOK AND PURCHASE A PIECE OF EQUIPMENT SPENDING \$25,000 - \$30,000 ON THE PIECE OF EQUIPMENT. A STRAW VOTE WILL BE DONE PRIOR TO THE PURCHASE. PANTALEO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

SAFETY COMMITTEE: Pantaleo had no questions on the police report. Police report attached.

- Hartley advised council that the LPR's were installed on May 7th. They are waiting on Motorola to execute the MOU for the hot list that they need to operate the LPR's. It will be an MOU with Manheim Township.
- Hartley sated that Officer David attended a DUI seminar last Friday in York.
- Pantaleo and Smith advised council of the quotes obtained for security cameras to be installed at the Borough office and Sewer Treatment plant. Hartley advised council that it is 2025 and we need to have the technology and security at our facilities. He knows the camera's that A/V Solutions install because several businesses in the Borough use them. He mentioned that Council can install the app and view the cameras at any time. Council concurred that they would like A/V Solutions to provide the service for the Borough. This was tabled until the July meeting.

**BIGLERVILLE POLICE DEPARTMENT
MONTHLY ACTIVITIES REPORT FOR
(MAY 2025)**

38	COMPLAINTS OR SERVICE CALLS			45	TRAFFIC STOPS
37	TOTAL ARREST	32	TRAFFIC	5	CRIMINAL CHARGES
1	INVESTIGATIONS	28	WARNINGS	104	Total Hours Worked Hartley
598	Miles Travelled Car 1	440	Miles Travelled Car 2	161.5	Total Hour Worked David

COMPLAINTS / SERVICE CALLS	TRAFFIC ARREST	CRIMINAL ARREST
7- Follow up	18 – Maximum Speed	1 – Fleeing & Eluding
4 – Assist EMS	4 – Expired Registration	1 – Obstruction Admin of Law
3 – Information	3 – Expired Inspection	1 – Institutional Vandalism
3 – Hazard on Roadway	1 – Drivers Required to be Lic.	1 – DUI – General Impairment
2 – 911 Hang- up	1 – Red Light	1 – Accidents w Attended Property
2 – Burglar Alarm	1 – Suspended License	
2 – Assist Law Enforcement.	1 – Required Financial Resp.	
2 – Suspicious Activity	1 – Stop Sign	
2 – Reportable Crash	1 – Careless Driving	
1 – Building Security Check	1 – Reckless Driving	
1 – Noise Disturbance		
1- Vehicle in Traffic		
1 – Domestic		
1 – Hit & Run		
1 – Found Property		
1- Suspicious Vehicle		
1 – Trespassing Active		
1 – Threats in Progress		
1 – Utility Complaint		
1 – Welfare Check		

TYPE OF INVESTIGATIONS:

1	Hit & Run

STATUS OF INVESTIGATIONS FOR 2025

<u>10</u>	CLOSED ARREST
<u>0</u>	UNDER INVESTIGATION
<u>1</u>	CLOSED UNSOLVED
<u>0</u>	CLOSED UNFOUNDED
<u>0</u>	REFER TO OTHER AGENCY
<u>5</u>	PROSECUTION DECLINED

REPORTING OFFICER: CHIEF Craig A. Hartley

ORDINANCE COMMITTEE: Smith reported on

- Smith explained that council received a draft amendment to our current Chapter 15 Motor Vehicles and Traffic ordinance. He asked council their thoughts on the drafted amendment. This was drafted due to the complaints received in regards to campers parking on Marie Lane. The current ordinance does not have anything against long term parking for self-propelled vehicles on public streets. An amendment would be required to correct the problem. Gliem is concerned about self-employed tradesmen that live in the Borough and park their business
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trailers along Borough streets. She requested that Bernie advise on this. Council had some changes they wanted made to the amendment and would like for Bernie Yannetti to review and make suggestions for the penalty and on the tradesman's personal trailers used for their business.

- **SMITH MADE A MOTION TO HAVE BERNIE YANNETTI REVIEW THE AMENDMENT TO CHAPTER 15. MOTOR VEHICLES AND TRAFFIC – GENERAL REGULATIONS ORDINANCE AND MAKE SUGGESTIONS FOR THE PENALTY AND TRADESMAN TRAILERS PARKED ALONG BOROUGH STREETS. ANGSTADT SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

CODE/ZONING ENFORCEMENT REPORT: See attached May report.

**BIGLERVILLE ZONING / CODE ENFORCEMENT
MONTHLY ACTIVITIES REPORT FOR
(May 2025)**

List of Permits

NAME	ADDRESS	PERMIT	DATE	DATE
	2 Kristi Lane	Occupancy	5/20/25	
	28 Kristi Lane	Deck	5/20/25	
	104 N Main St	Sign	5/20/25	
	23 Fourth St	Occupancy	5/27/25	
	150 N Main St	Solar panels	5/27/25	

INVESTIGATIONS/INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
	63 Fourth St	Grass and weeds / notice was sent		Property was cleaned up
	6 N Main St	Grass and weeds / notice was sent		Property was cleaned up
	17 Fourth St	Junk and debris / Sent notice		Girl friend is moving out
	143 E York St	Junk Vehicle / Sent notice		Vehicle was repaired
	Knouse Foods	Grass and weeds / Notice was sent		Properties are 90% mowed
	73 S Main St	Grass and weeds		Property was cleaned up
	98 S Main St	Grass and weeds / Notice was sent		Property was cleaned up
	136 E York St	Grass and weeds / Notice was sent		Property was cleaned up
	23 Penn St	Building without permits / Notice was sent		Owner responded and will apply for permit
NAME	ADDRESS	REASON	CITATION	DATE

PAINT LIST

NAME	ADDRESS	REASON	DATE	OUTCOME
	48 E Hanover St / House next to railroad tracks	Porch posts	<u>5/2</u>	-
	48 E Hanover St / Factory building	Exterior walls	<u>5/2</u>	
	74 W York St	Trim	<u>5/2</u>	

	43 N Main St	Porch posts	<u>5/2</u>	
	15 S Main St	Porch posts	<u>5/2</u>	
	66 E York St	Porch posts	<u>5/2</u>	

Signed By: ~~Wayne Smith~~
Zoning/Code Enforcement Officer

MAYOR: Mayor Phil Wagner announced the following:

- Mayor advised that the 8 out of the 9 apartments at the Country Store have been rented.
- Mayor advised that on Thursday June 19th will be the first America 250th committee meeting. There are several people who have signed up to serve on the committee.
- Mayor advised that he was asked to host a Town Hall meeting at the Biglerville Fire Dept with Oakside Community Park and the Upper Adams Jaycees. They are going to split into two separate entities. This will allow Oakside to apply for grants.

UNFINISHED BUSINESS:

- Adams County COG April meeting minutes were provided.
- Adams County Borough's Association May meeting minutes were provided.

NEW BUSINESS: Smith reported there was no new business:

TREASURERS REPORTS: Bill reports were provided to council.

ADJOURMENT:

A MOTION WAS MADE BY GUISE AND SECONDED BY PANTALEO TO PAY THE BILLS AND ADJOURN THE MEETING AT 8:17 p.m. MOTION CARRIED UNANIMOUSLY.

ACCOUNT TITLE:	GENERAL ACNB FUND with PLGIT	SEWER ACNB FUND with PLGIT	WATER ACNB FUND with PLGIT
BAL BRO FWD	\$116,788.56	\$82,266.52	\$82,095.80
DEPOSITS	\$226,313.13	\$64,112.90	\$149,093.31
SUB TOTALS	\$343,101.69	\$146,379.42	\$231,189.11
BILLS	\$143,235.62	\$34,556.87	\$36,350.91
TOTALS	\$199,866.07	\$111,822.55	\$194,838.20
PLGIT TRUST	\$728,572.40	\$421,482.20	\$34,409.63
TITLE:	SPECIAL PLGIT HIGHWAY TRUST FUND	CAPITAL RESERVE PLGIT TRUST FUND	PUBLIC SAFE POLICE PLGIT TRUST FUND
BAL BRO FWD	\$132,864.28	\$261,055.86	\$271.30
DEPOSITS	\$493.22	\$970.18	\$.96
SUB TOTALS	\$133,357.50	\$262,026.04	\$272.26
BILLS	\$232.07	\$0	\$0
TOTAL TRUST (ONLY PLGIT)	\$133,125.43	\$262,026.04	\$272.26
ACCOUNT TITLE:	PAYROLL ACNB FUND (No PLGIT)	AUTHORITY ACNB FUND (No PLGIT)	AUTHORITY #2 STP PROJECT 2017- ACNB FUND (No PLGIT)
BAL BRO FWD	\$1,460.72	\$7,740.77	\$4,917.94
DEPOSITS	\$43,100.90	\$5,541.88	\$3,633.02
SUB TOTAL	\$44,561.62	\$13,282.65	\$8,550.96
BILLS	\$42,487.66	\$5,541.72	\$3,633.02
TOTALS	\$2,073.96	\$7,740.93	\$4,917.94

Signed,

Kelly Shaffer
Secretary/Treasurer