



**REGULAR AGENDA FOR NOVEMBER 4, 2025, MEETING AT 7:00 P.M.**

**PRESIDENT SMITH CALLS TO ORDER THE REGULAR MONTHLY MEETING**

**PRESIDENT SMITH LEADS THE SALUTE TO THE FLAG**

**ROLL CALL OF COUNCIL AND AUTHORITY TAKEN BY SECRETARY/TREASURER**

**APPROVAL OF MEETINGS MINUTES:**

- **MOTION TO APPROVE OCTOBER 7, 2025, REGULAR COUNCIL MEETING MINUTES**

**OPPORTUNITY FOR CITIZENS & GUESTS TO BE HEARD:**

**BOROUGH ENGINEER REPORT:**

- **CRAIG ZACK, P.E, WILL ADVISE ON KPI MEMO AND UPDATES**

**AUTHORITY:**

- **MAKE A MOTION TO APPROVE SUBMISSION OF REIMBURSEMENT PAYMENT REQUEST #7 TO PENNVEST IN THE AMOUNT OF \$219,765.00 FOR THE E YORK STREET WATER MAIN PROJECT.**
- **MAKE A MOTION TO APPROVE CHANGE ORDER #1 IN THE AMOUNT OF \$219,765.00 TO REVISE THE OVERALL PAYMENT QUANTITIES.**
- **MAKE A MOTION TO APPROVE CHANGE ORDER #2, THE COMPENSATING CHANGE ORDER, TO RECONCILE THE ACTUAL INSTALLED QUANTITIES TO THE ESTIMATED QUANTITIES, RESULTING IN A NET DEDUCTION OF \$89,090.00**

**PLANNING COMMITTEE: JOHN ANGSTADT, CHAIR**

- **RIDGE RENTALS LAND DEVELOPMENT PLAN – EXTENDED UNTIL 12/31/2025**

**WATER COMMITTEE: NEIL ECKER, CHAIR**

- **OCTOBER WATER REPORT**
- **E YORK STREET – CHANGE ORDER SUBMITTED TO PENNVEST**
- **MAKE A MOTION TO APPROVE SUBMISSION OF REIMBURSEMENT PAYMENT REQUEST #7 TO PENNVEST IN THE AMOUNT OF \$219,765.00 FOR THE E YORK STREET WATER MAIN PROJECT.**
- **MAKE A MOTION TO APPROVE CHANGE ORDER #1 IN THE AMOUNT OF \$219,765.00 TO REVISE THE OVERALL PAYMENT QUANTITIES.**
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**SEWER COMMITTEE: JANET GLIEM, CHAIR**

- **OCTOBER SEWER REPORT**
- **MAKE A MOTION TO APPROVE SIGNATURES AND AUTHORIZATION OF THE SUBMISSION OF THE REQUIRED FORMS TO PA DEP TO ALLOW SHAWN DECKER TO SUBMIT THE eDMRs.**

**FINANCE/PERSONNEL COMMITTEE: ROB SMITH, CHAIR**

- **MOTION TO APPROVE 2025 CAPITAL RESERVE BUDGET TRANSFERS**
  - **POLICE CAR FUND - \$7,000**
  - **GENERAL – OFFICE EQUIPMENT SAVINGS - \$2,000**
  - **WATER – TRUCK FUND SAVINGS - \$8,000**
  - **SEWER – SEWER LINE REPAIRS - \$10,000**
    - **TOTAL TRANSFERS \$27,000**
- **MOTION TO APPROVE 2025 DONATIONS AND AEA MEMBERSHIP**
  - **ADAMS COUNTY OFFICE OF AGING - \$500**
  - **UPPER ADAMS SENIOR CENTER - \$500**
  - **BIGLERVILLE GARDEN CLUB - \$600**
  - **ADAMS COUNTY ECONOMIC ALLIANCE - \$200**

- ADAMS COUNTY LIBRARY - \$1,000
- MOTION TO ADVERTISE THE 2026 FEE INCREASE RESOLUTION
- MOTION TO APPROVE AND ADVERTISE 2026 SCHEDULED MEETINGS
- MOTION TO APPROVE AND ADOPT 2026 BUDGET
- SHAWN DECKER OBTAINED HIS WASTEWATER LICENSE – MAKE A MOTION TO APPROVE SHAWN’S SALARY INCREASE TO \$28.00/HOUR.
- JOINT CONTRACT FOR WASTE COLLECTION AND RECYCLING.
  - MAKE A MOTION TO EXECUTE THE WASTE COLLECTION 3-YEAR CONTRACT
- MOTION TO REAPPOINT SAMUEL BIESECKER TO THE ZONING HEARING BOARD OF THE BIGLERVILLE BOARD TO SERVE A 5-YEAR TERM, TERMS ENDING DECEMBER 31, 2030
- ADDING 3 PAID BEREAVEMENT DAYS TO THE PERSONNEL POLICY FOR THE DEATH OF PARENTS, GRANDPARENTS, SIBLINGS, AND CHILDREN.

PROPERTY/HIGHWAY COMMITTEE: ROBERT E. GUISE, CHAIR

- OLD RESERVOIR PROPERTY – JEFF SHAFFER PROVIDED THE APPRAISAL REPORT
  - MAKE A MOTION TO ADOPT RESOLUTION WITH INTENT TO SELL THE OLD RESERVOIR

SAFETY COMMITTEE: ROB PANTALEO, CHAIR

- SEPTEMBER POLICE REPORT

ORDINANCE COMMITTEE: MELINDA WARREN ELNAGGAR, CHAIR

CODE/ZONING ENFORCEMENT REPORT: SEE ATTACHED OCTOBER REPORT

MAYOR:

- 250<sup>th</sup> ANNIVERSARY - 6/14/2026
- NOVEMBER 22<sup>nd</sup> IS THE TURKEY DINNER AT THE FIRE HALL FROM NOON – 2 PM OR UNTIL SOLD OUT
- CHRISTMAS DECORATIONS
- CHRISTMAS TREE LIGHTING AT THE FIRE HALL
- FEEDBACK ON TRICK-OR-TREAT
- UPPER ADAMS FODO PANTRY HELP DURING GOVT SHUTDOWN

UNFINISHED BUSINESS:

- ADAMS COUNTY COG SEPTEMBER MEETING MINUTES
- NAREMA JULY MEETING MINUTES

NEW BUSINESS:

ANNOUNCEMENTS:

- **THE NEXT REGULAR COUNCIL MEETING will be held on TUESDAY, DECEMBER 2, 2025, AT 7:00 P.M. AT THE BIGLERVILLE BOROUGH OFFICE.**

TREASURER'S REPORTS - MOTION TO PAY BILLS and ADJOURNMENT: