

President Neil Ecker called the December 5, 2023 regular council meeting of the Biglerville Borough Council to order at 7:00 p.m.

The following council members were present: Neil Ecker, John Angstadt, Janet L. Gliem, Robert Pantaleo, Robert E. Guise, Melinda Warren-Elnaggar, and Mayor Phil Wagner. Robert Smith was absent.

The following guests were present: Doug Hays; Water Operator; Chief Craig Hartley

PANTALEO MADE A MOTION TO APPROVE NOVEMBER 7, 2023 REGULAR MEETING MINUTES, GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

OPPORTUNITY FOR CITIZENS TO BE HEARD: N/A

PLANNING COMMITTEE:

- John Angstadt reported that Ridge Rentals made a request for an extension and we did a straw vote in November for the extension extending to February 28, 2024.

ANGSTADT MADE A MOTION TO ACCEPT THE STRAW VOTE FOR THE CANNER STORAGE EXTENSION LETTER FROM SHARRAH DESIGN GROUP. PANTALEO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- Angstadt reported that Appleview Estates has requested for the bond amount to the Borough to be reduced due to work that has been completed.

ANGSTADT MADE A MOTION TO APPROVE THE APPLEVIEW ESTATES REDUCED BOND AMOUNT FROM \$1,224,089.90 TO \$904,967.15. SECONDED BY PANTALEO. MOTION WAS CARRIED UNANIMOUSLY.

SEWER COMMITTEE: Gliem read the sewer report.

- Treated total 4,402,000 gallons
- - Average per day 147,000 gallons
- - Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples
- - Weekly nitrate-nitrite & total nitrogen samples
- - Monthly Copper & Final Hardness samples
- - We televised the sewer lateral for the property owner at 19 Ridge Ave. on the 29th. We found tree roots to be the cause of the back-up. They are to get it repaired.
- - Control Systems 21 was here to calibrate the flow meter at the STP on the 30th.

Kevin Bollinger

Water/Sewer Operator

WATER COMMITTEE: Ecker read the water report

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In November, our water system pumped a total of 2,483,000 gallons averaging 82,767 gal/day. That's a 2 % increase from October 2023 and a 0.4 % increase from November 2022.

November's bacteria samples were taken on the 1st at 110 South Main Street. (7-11 store), 374 Heidlersburg Road (G.V.M.), and 33 Musselman Ave. (Boro office).

In November we had two final water meter readings, 19 Ridge Ave. and 14 Hillcrest Drive.

On November 7th Chamberlin & Wingert replaced a leaking water service lateral serving 121 and 125 East York Street.

On November 22nd Chamberlin & Wingert replaced two service laterals serving 126 and 130 East York Street. The service lateral to 130 was leaking. The service lateral to 126 was in the same ditch, so we replaced that one too. A couple years ago 126 had a leak on the customers side of the curb box, that service had four repairs in 15 feet of pipe.

Eric Baker finished painting the fire hydrants (47) and color coded them, he painted a lot of curbing, but there still more to do next year. He installed the third historical Keystone sign at the intersection of West Hanover and West York Streets. He moved the one at the legion woods back off the road about 3 feet because snow plows were hitting it and he repainted all three.

Water /Wastewater Operator
Doug Hays

- Ecker asked Hays what he sees Eric doing over the winter. Hays mentioned that there is painting to be done, he can go back to trimming brush. There is plenty to keep him busy Hays replied.

FINANCE/PERSONNEL COMMITTEE:

Ecker, Chairman of Finance and Personnel, called an executive session at 7:10p.m.

Regular council meeting back in session at 7:25p.m.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO APPROVE THE 2024 BUDGET. SECONDED BY GLIEM. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO APPOINT TRACY ANGSTADT TO THE ZONING HEARING BOARD (TERM ENDS 12/31/2026). SECONDED BY ELNAGGAR. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO ADOPT THE 2024 TAX RESOLUTION WITH NO INCREASE. SECONDED BY PANTALEO. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO ADOPT THE RESUMPTION OF WATER SERVICE FEE RESOLUTION. SECONDED BY GLIEM. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO ADOPT THE WATER RATE INCREASE ORDINANCE FROM \$7.00 TO \$9.00 PER UNIT BEGINNING JANUARY 1, 2024. SECONDED BY GLIEM. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO APPOINT RON HARRIS AS THE REPRESENTATIVE FOR ACTCC TO PROXY ON BEHALF OF THE BOROUGH. SECONDED BY PANTALEO. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO APPROVE THE ENGAGEMENT LETTER FROM MUSSELMAN & CREAGER FOR THE 2024 AUDIT YEAR. SECONDED BY PANTALEO. MOTION CARRIED UNANIMOUSLY.

Ecker, chairman of Finance and Personnel asked council for permission for the office staff to send letters of request to Erik Vranich to serve another term for the Authority and to Tracy Angstadt to serve another term on the Zoning Hearing Board. The council concurred with the decision to send both individuals letters.

PROPERTY/HIGHWAY COMMITTEE: Guise, nothing to report.

SAFETY COMMITTEE: Pantaleo stated he had no questions on the Police Report. Report attached. Chief Hartley reported:

- Hartley asked Hays about the children at play signs on Franklin St. Hays reported that they have been taken care of and that the extra one that the Borough has will be installed at the end of Rice Ave.

BIGLERVILLE POLICE DEPARTMENT
MONTHLY ACTIVITIES REPORT FOR
(NOVEMBER 2023)

<u>48</u>	<u>COMPLAINTS OR SERVICE CALLS</u>	<u>22</u>	<u>TRAFFIC STOPS</u>		
<u>31</u>	<u>TOTAL ARREST</u>	<u>16</u>	<u>TRAFFIC</u>	<u>15</u>	<u>CRIMINAL</u>
<u>7</u>	<u>INVESTIGATIONS</u>	<u>9</u>	<u>WARNINGS</u>	<u>10</u>	<u>PSP HANDLED CALLS</u>
<u>816</u>	<u>TOTAL MILES TRAVELED</u>	<u>249</u>	<u>TOTAL HOURS WORKED</u>		
<u>115</u>	<u>Hartley</u>	<u>134</u>	<u>David</u>	<u>-</u>	

<u>COMPLAINTS / SERVICE CALLS</u>	<u>TRAFFIC ARREST</u>	<u>CRIMINAL ARREST</u>
<u>11- Follow ups</u>	<u>7 – Max Speed</u>	<u>3 - Harassment</u>
<u>9 – PFA Firearm Relinquishments</u>	<u>3 – Obedience Traffic Ctrl Devices</u>	<u>2 – Simple assault</u>
<u>7 – Assist PD</u>	<u>2 – Expired Inspection</u>	<u>1 – Possession of Small Amt Marijuana</u>
<u>2 – Assist EMS</u>	<u>1 – Traffic Control Signals</u>	<u>1- Possession of Drug Paraphernalia</u>
<u>2 – County Court</u>	<u>1 – Jr Driver’s license</u>	<u>1 – Disorderly Conduct</u>
<u>1 – Abandon Vehicle</u>	<u>1 – Restrictions Alcoholic Beverages</u>	<u>1 – Tobacco in Schools</u>
<u>1 – Child Endangerment</u>	<u>1 – Expired Registration</u>	<u>1 – DUI Gen. Imp-Alcohol</u>
<u>1 – Act 64 / Drugs</u>		<u>1 – DUI – High Rate Alcohol</u>
<u>1 - Building Check</u>		<u>1 – DUI – General Imp Drugs</u>
<u>1 – Noise Disturbance</u>		<u>1 – DUI – Schedule 1 Drug</u>
<u>1 – DUI</u>		<u>1 – DUI Metabolite</u>
<u>1 – Assault</u>		<u>1 – DUI Combo Drugs/Alcohol</u>
<u>1 – Hit & Run Active</u>		
<u>1 - Fight</u>		
<u>1 – Harassment Non-Active</u>		
<u>1 – Information</u>		

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<u>1 – Parking Complaint</u>		
<u>1 – Repo</u>		
<u>1 – Threats Non-Active</u>		
<u>1 – Weapons Offense</u>		
<u>1 – Children Services</u>		
<u>1 – Tobacco Violation in Schools</u>		

TYPE OF INVESTIGATIONS:

<u>2</u>	<u>Simple Assaults</u>
<u>1</u>	<u>DUI</u>
<u>1</u>	<u>Disorderly Conduct</u>
<u>1</u>	<u>Act 64 Drugs</u>
<u>1</u>	<u>Tobacco in Schools</u>
<u>1</u>	<u>Dissemination of Child Pornography</u>

STATUS OF INVESTIGATIONS FOR 2023

<u>38</u>	<u>CLOSED ARREST</u>
<u>6</u>	<u>UNDER INVESTIGATION</u>
<u>6</u>	<u>CLOSED UNSOLVED</u>
<u>2</u>	<u>CLOSED UNFOUNDED</u>
<u>3</u>	<u>REFER TO OTHER AGENCY</u>
<u>3</u>	<u>CLOSED IN HOUSE</u>

REPORTING OFFICER: CHIEF Craig A. Hartley

ORDINANCE COMMITTEE: Elnaggar, nothing to report.

CODE/ZONING ENFORCEMENT REPORT: See attached report.

**BIGLERVILLE ZONING/CODE ENFORCEMENT
MONTHLY ACTIVITIES REPORT FOR
(November 2023)**

COMPLAINTS

NAME	ADDRESS	NATURE OF COMPLAINT	DATE

List of Permits

NAME	ADDRESS	PERMIT	DATE APPLIED	DATE FILED
	19 Ridge Ave	Occupancy		11/16/23
	103 Penn St	Sign		11/22/23

INVESTIGATIONS/INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
	63 Fourth St	Junk and debris 63 Fourth St		Council issued 6 month extension.
	103 Penn Street	New sign without permit		Sent notice

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	Growers property on Third St.	Junk and debris		Council issued 6 month extension.
	36 N Main St 90 day deadline is 10/12/23 Demo permits were issued. Met with contractor. He indicated that the owner is not returning his calls. He can not start until the asbestos is removed. Owner has 180 day to start, then the permit is voided.	Condemned building		Council issued 90 day extension. Demo permit issued.

VACANT PROPERTIES

NAME	ADDRESS	REASON	CITATION	DATE
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SIDEWALKS INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
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PAINT LIST

NAME	ADDRESS	REASON	DATE	OUTCOME
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Signed By:

Wayne Smith

Zoning/Code Enforcement Officer

MAYOR: Mayor Phil Wagner announced the following:

- Tree Lighting at the Fire Hall will be held Friday 12/8 at 6:30 P.M. and Santa arriving on a fire truck at 7:00 P.M.
- Jireh Church held their dedication on Saturday 12/2. He commented the church is very nice they did a good job.

OLD BUSINESS:

- Adams County COG meeting minutes were provided.

NEW BUSINESS:

- Christmas Employee Lunch Donations accepted the lunch is 12/20/23 at the Legion.
- Ecker mentioned to council about all the cats running at large in the Borough. There was a discussion among the council members on how to address the cat problem. Hartley mentioned he will go to the homes that we receive complaints about feeding cats and advise what the ordinance mentions about feeding outside cats. The council concurred that this may be a good start to try to resolve the problem.

A MOTION WAS MADE BY GUISE AND SECONDED BY PANTALEO TO PAY THE BILLS AND ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY AT 8:05 p.m.

ACCOUNT TITLE:	GENERAL ACNB FUND with PLGIT	SEWER ACNB FUND with PLGIT	WATER ACNB FUND with PLGIT
BAL BRO FWD	\$83,029.49	\$76,273.04	\$28,809.09
DEPOSITS	\$115,954.40	\$52,439.52	\$37,316.57
SUB TOTALS	\$198,983.89	\$128,712.56	\$66,125.66
BILLS	\$112,203.00	\$49,975.35	\$35,633.62
TOTALS	\$86,780.89	\$78,737.21	\$30,492.04
PLGIT TRUST TITLE:	\$633,427.11 SPECIAL PLGIT HIGHWAY TRUST FUND	\$434,879.61 CAPITAL RESERVE PLGIT TRUST FUND	\$83,689.00 PUBLIC SAFE POLICE PLGIT TRUST FUND
BAL BRO FWD	\$102,889.43	\$215,427.57	\$252.43
DEPOSITS	\$466.91	\$27,517.54	\$1.08
SUB TOTALS	\$103,356.34	\$242,945.11	\$253.56
BILLS	0	0	0
TOTAL TRUST (ONLY PLGIT)	\$103,356.34	\$242,945.11	\$253.56
ACCOUNT TITLE:	PAYROLL ACNB FUND (No PLGIT)	AUTHORITY ACNB FUND (No PLGIT)	AUTHORITY #2 STP PROJECT 2017- ACNB FUND (No PLGIT)
BAL BRO FWD	\$1,305.33	\$13,277.80	\$4,917.94
DEPOSITS	\$51,845.83	\$.39	\$3,633.02
SUB TOTAL	\$53,151.16	\$13,278.19	\$8,550.96
BILLS	\$47,105.63	\$0.00	\$0.00
TOTALS	\$6,045.53	\$13,278.19	\$8,550.96

Signed,

Kelly L Shaffer
Secretary/Treasurer