



**Biglerville Borough Council**  
**33 Musselman Avenue**  
**Biglerville, PA 17307**  
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## LANDLORD REPORT

In accordance with the terms of Ordinance #2-88 of the Borough of Biglerville, the following form must be filled out by all landlords within the Borough. **This said form MUST be amended within 10 days upon any change of occupancy.** Can be faxed or emailed to the office. (Use a separate form for each property owned by you).

Rental Address: \_\_\_\_\_ Account Number: \_\_\_\_\_

Business Name & Description (if applicable): \_\_\_\_\_

List of each unit #, names and ages of **ALL** TENANTS, THEIR POST OFFICE BOX NUMBER, PHONE NUMBERS & EMAIL ADDRESSES.

Unit #	Tenant Name(s) (ALL people residing at this address)	Older Than 18	P.O. Box & Zip Code	Phone Number & Email Address
		<input type="checkbox"/> YES		
		<input type="checkbox"/> YES		
		<input type="checkbox"/> YES		
		<input type="checkbox"/> YES		
		<input type="checkbox"/> YES		
		<input type="checkbox"/> YES		
		<input type="checkbox"/> YES		
		<input type="checkbox"/> YES		
		<input type="checkbox"/> YES		
		<input type="checkbox"/> YES		

Would like Sewer/Water Bill sent directly to the tenant? ☐ Yes ☐ No

Would like to receive Sewer/Water Bill by email? ☐ Yes ☐ No

If yes, what email should bills be sent to?: \_\_\_\_\_

Landlord: \_\_\_\_\_

Address of Landlord: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Tenant's Previous Address: \_\_\_\_\_