

Council President Robert Smith called the February 4, 2025 regularly scheduled council meeting of the Biglerville Borough Council to order at 7:00 p.m. with the following in attendance:

Borough Council Members Present - Robert Smith, John Angstadt, Janet L. Gliem (Phoned In), Melinda Warren-Elnaggar, Neil Ecker, Rob Pantaleo, Robert Guise, and Mayor Phil Wagner

Authority Members Present – Nicole Redden, Michael Landis, Eric Vranich, Fred Nelson, and Phil Wagner

Borough Employees Present – Doug Hays; Water/Wastewater Operator, Police Chief Craig Hartley

Following guests Present – Craig Zack; KPI Technology

**PLEDGE OF ALLEGIANCE:** President Robert Smith led those present in the Pledge of Allegiance.

**ELNAGGAR MADE A MOTION TO APPROVE JANUARY 7, 2025 REGULAR MEETING MINUTES. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**AUTHORITY:** Redden recommended the following motions

- **MOTION TO ENSURE THE BIGLERVILLE BOROUGH AUTHORITY CAN REIMBURSE ITSELF FOR ANY COSTS, SOFT COSTS ALREADY PAID OR CONSTRUCTION COSTS THAT MAY BE PAID IN THE MAXIMUM PRINCIPAL AMOUNT OF \$2,000,000.00. NELSON MADE THE MOTION TO ENSURE THE BIGLERVILLE BOROUGH AUTHORITY TO REIMBURSE ITSELF FOR ANY COSTS. WAGNER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**
- **MOTION TO EXECUTE THE GUYER BROTHERS AGREEMENT FOR EAST YORK STREET WATER PROJECT. WAGNER MADE THE MOTION TO EXECUTE GUYERS BROTHERS AGREEMENT FOR EAST YORK STREET WATER PROJECT. NELSON SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**PLANNING COMMITTEE:** Angstadt reported on:

- Angstadt reported that Bob Sharrah on behalf of Canner Storage has submitted a letter for an extension of the land development plan to be extended until May 28, 2025.
  - **ANGSTADT MADE A MOTION TO EXTEND THE CANNER STORAGE LAND DEVELOPMENT PLAN TO MAY 28, 2025. PANTALEO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**SEWER COMMITTEE:** Gliem reported on:

- Gliem read the January sewer report.
- - Treated total 4,185,000 gallons
- - Average per day 135,000 gallons
- - Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples
- - Weekly nitrate-nitrite & total nitrogen samples
- - Monthly Copper & Final Hardness samples
- - Form 43 samples for the landfill
- - Run Press 5 days

Kevin Bollinger  
Water/Sewer Operator

- **GLIEM MADE A MOTION TO AUTHORIZE KPI TO PUT TOGETHER THE 2024 CHAPTER 94 REPORT. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

- Gliem advised council the feasibility studies were completed for Monteleone and Biglerville Heights Phase 2. Zack stated there are enough EDUs for the connections for both projects and advised council to discuss keeping a certain amount of EDUs for the Borough itself. Smith asked Zack if he had a standard recommendation to keep for the Borough. Zack advised about 5-10% should be kept for the Borough, he also advised council to keep enough EDUs reserved so the capacity of the sewer plant is not met. Council concurred to discuss this in a further meeting.

**WATER COMMITTEE: Ecker reported on:**

- Ecker read the January water report

In January, our water system pumped a total of 2,705,000 gallons averaging 87,258 gal/day. That is a 5.9 % increase from January 2024 and a 12.7 % decrease from December 2024.

January's bacteria samples were taken on the 7<sup>th</sup> at 374 Heidlersburg Road (G.V.M.), 33 Musselman Ave. (borough office), and 110 South Main Street (7-11 store). First quarter PFOA-PFOS for all wells were sampled. Well #6 on the 13<sup>th</sup>, Well #5 on the 22<sup>nd</sup> and Well #7 on the 27<sup>th</sup>.

In January, Doug submitted D.E.P.'s annual water report (Act 110) for 2024. Also did the annual updates on the O&M plan, S.O.P. and Emergency Response Plan.

On February 3<sup>rd</sup> Dennis Reeve & Ryan Plumbing replaced the customers side of the service lateral into the basement of the laundry mat at 16 South Main Street.

On February 2<sup>nd</sup> the gearbox went out on the chlorinator at Well #7. We used the chlorinator we bought for Well #6 to replace it. We repaired this gearbox a few times. It has been online since 1993. So now we need another one for Well #6.

Water /Wastewater Operator  
Doug Hays

- Ecker asked Craig Zack if there were any updates on the Pennvest loan or E. York Street water project. Zack replied and said the loan is on schedule to being settled and once the loan is settled, the project can move forward.
- Ecker asked Hays if the pump at Well #6 can wait another month to order a new one. Hays advised it can wait another month.
- ECKER MADE A MOTION TO ENSURE THE BIGLERVILLE BOROUGH AND/OR AUTHORITY CAN REIMBURSE ITSELF FOR ANY COSTS, SOFT COSTS ALREADY PAID OR CONSTRUCTION COSTS THAT MAY BE PAID IN THE MAXIMUM PRINCIPAL AMOUNT OF \$2,000,000.00. PANTALEO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**FINANCE/PERSONNEL COMMITTEE: Smith Reported on:**

- SMITH, CHAIR OF FINANCE AND PERSONNEL COMMITTEE MADE A MOTION FOR EXONERATION OF 2024 REAL ESTATE, PER CAPITA, AND OCCUPANCY TAXES FOR BETH CORSON TOTAL AMOUNT OF \$11,156.68. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**PROPERTY/HIGHWAY COMMITTEE: Guise reported on:**

- GUISE MADE A MOTION TO ACCEPT THE QUOTE FROM GETTYSBURG BOROUGH FOR \$3,300.00 TO PERFORM THE ANNUAL STREET SWEEPING. PANTALEO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**SAFETY COMMITTEE: Pantaleo had no questions on the police report. Police report attached.**

- Pantaleo asked Chief Hartley if he had anything to add. Hartley advised Council that we received the license plate readers and officer David is in contact with Motorola to get them installed.
- Hartley advised council Drug Take Back will be held on April 26, 2025 at the Biglerville Fire Department.

**BIGLERVILLE POLICE DEPARTMENT  
MONTHLY ACTIVITIES REPORT FOR  
(JANUARY 2025)**

36	COMPLAINTS OR SERVICE CALLS	29	TRAFFIC STOPS
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29	TOTAL ARREST	29	TRAFFIC	0	CRIMINAL CHARGES
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1	INVESTIGATIONS	18	WARNINGS	178.25	Total Hours Worked Hartley
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352	Miles Travelled Car 1	1115	Miles Travelled Car 2	146	Total Hour Worked David
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21	Hartley Vehicle Code Citations	12	Hartley Vehicle Code Warnings	0	Part Time Traffic Citations	0	Hartley Criminal Arrests
8	David Vehicle Code Citations	6	David Vehicle Code Warnings	0	Part Time Traffic Warnings	0	David Criminal Arrests

COMPLAINTS / SERVICE CALLS	TRAFFIC ARREST	CRIMINAL ARREST
8 – Follow ups	11 – Max Speed	0
2 – Assist EMS	8 – Parking Violations	
2 – Assist PD	5 – Expired Inspections	
2 – Community Event / Meetings	3 – Expired Registration	
2 – Domestic Disturbance	1 – Limitations on Driving Left Side of Roadway	
2 – Information from County	1 – Following too Closely	
2 – Suspicious Activity		
1 – Fire alarm		
1 – 911 Hangup		
1 – Animal Complaint		
1 – Stray Animal		
1 – County Court		
1 – Disabled Vehicle in Traffic		
1 – Assault non-active		
1 – PFA Firearm Relinquishment		
1 – Harassment non-active		
1 – Overdose		
1 – Ordinance Violation		
1 – PFA Violation		
1 – Traffic Hazard		
1 – Theft non-active		
1 – Welfare Check		
1 – Wanted Person		

**TYPE OF INVESTIGATIONS:**

1	Theft of Services

**STATUS OF INVESTIGATIONS FOR 2025**

<u>0</u>	CLOSED ARREST
<u>1</u>	UNDER INVESTIGATION
<u>0</u>	CLOSED UNSOLVED
<u>0</u>	CLOSED UNFOUNDED
<u>0</u>	REFER TO OTHER AGENCY
<u>0</u>	CLOSED IN HOUSE

REPORTING OFFICER: CHIEF Craig A. Hartley

**ORDINANCE COMMITTEE:** Elnaggar reported on:

**ELNAGGAR MADE A MOTION TO ADOPT THE AMENDED WATER ORDINANCE. PANTALEO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**CODE/ZONING ENFORCEMENT REPORT:** See attached report.

**BIGLERVILLE ZONING/CODE ENFORCEMENT  
MONTHLY ACTIVITIES REPORT FOR  
(January 2025)**

**COMPLAINTS**

NAME	ADDRESS	NATURE OF COMPLAINT	DATE

**List of Permits**

NAME	ADDRESS	PERMIT	DATE APPLIED	DATE
	118 Fourth St	Solar Panels	1/7/2025	

**INVESTIGATIONS/INSPECTIONS**

NAME	ADDRESS	REASON	DATE	OUTCOME
	6 Addresses	Snow on sidewalks / Sent notices		
	73 S Main St	Junk and debris / Sent notice		
	39 Franklin St	Junk and debris / Sent notice		

**VACANT PROPERTIES**

NAME	ADDRESS	REASON	CITATION	DATE

**SIDEWALKS INSPECTIONS**

NAME	ADDRESS	REASON	DATE	OUTCOME

**PAINT LIST**

NAME	ADDRESS	REASON	DATE	OUTCOME

*Signed By: Wayne Smith*

*Zoning/Code Enforcement Officer*

**MAYOR:** Mayor Phil Wagner announced the following:

- There is a new tire shop going into the old S&S Tire Building.

**UNFINISHED BUSINESS:**

- Adams County COG December meeting minutes were provided

**NEW BUSINESS:** Smith reported there was no new business:

**TREASURERS REPORTS:** Bill reports were provided to council.

**ADJOURMENT:**

**A MOTION WAS MADE BY GUISE AND SECONDED BY PANTALEO TO PAY THE BILLS AND ADJOURN THE MEETING AT 7:30 p.m. MOTION CARRIED UNANIMOUSLY.**

<b>ACCOUNT TITLE:</b>	<b>GENERAL ACNB FUND with PLGIT</b>	<b>SEWER ACNB FUND with PLGIT</b>	<b>WATER ACNB FUND with PLGIT</b>
<b>BAL BRO FWD</b>	<b>\$88,481.68</b>	<b>\$96,016.73</b>	<b>\$64,695.51</b>
<b>DEPOSITS</b>	<b>\$20,256.13</b>	<b>\$53,995.34</b>	<b>\$31,812.33</b>
<b>SUB TOTALS</b>	<b>\$108,737.81</b>	<b>\$150,012.07</b>	<b>\$96,507.84</b>
<b>BILLS</b>	<b>\$45,500.77</b>	<b>\$52,977.96</b>	<b>\$28,083.40</b>
<b>TOTALS</b>	<b>\$63,237.04</b>	<b>\$97,034.11</b>	<b>\$68,424.44</b>
<b>PLGIT TRUST</b>	<b>\$677,688.38</b>	<b>\$415,453.43</b>	<b>\$33,913.12</b>
<b>TITLE:</b>	<b>SPECIAL PLGIT HIGHWAY TRUST FUND</b>	<b>CAPITAL RESERVE PLGIT TRUST FUND</b>	<b>PUBLIC SAFE POLICE PLGIT TRUST FUND</b>
<b>BAL BRO FWD</b>	<b>\$103,349.73</b>	<b>\$257,257.22</b>	<b>\$267.60</b>
<b>DEPOSITS</b>	<b>\$394.90</b>	<b>\$988.33</b>	<b>\$.96</b>
<b>SUB TOTALS</b>	<b>\$103,744.63</b>	<b>\$258,245.55</b>	<b>\$268.56</b>
<b>BILLS</b>	<b>\$1,449.00</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL TRUST (ONLY PLGIT)</b>	<b>\$102,295.63</b>	<b>\$258,245.55</b>	<b>\$268.56</b>
<b>ACCOUNT TITLE:</b>	<b>PAYROLL ACNB FUND (No PLGIT)</b>	<b>AUTHORITY ACNB FUND (No PLGIT)</b>	<b>AUTHORITY #2 STP PROJECT 2017- ACNB FUND (No PLGIT)</b>
<b>BAL BRO FWD</b>	<b>\$20,080.27</b>	<b>\$2,198.31</b>	<b>\$1,284.92</b>
<b>DEPOSITS</b>	<b>\$43,886.52</b>	<b>\$11,083.62</b>	<b>\$7,266.04</b>
<b>SUB TOTAL</b>	<b>\$63,966.79</b>	<b>\$13,281.93</b>	<b>\$8,550.96</b>
<b>BILLS</b>	<b>\$61,408.47</b>	<b>\$5,581.72</b>	<b>\$3,673.02</b>
<b>TOTALS</b>	<b>\$2,558.32</b>	<b>\$7,700.21</b>	<b>\$4,877.94</b>

Signed,

Kelly Marie Starner  
Office Assistant