

Council President Rob Smith called the June 2, 2026, regularly scheduled council meeting of the Biglerville Borough Council to order at 7:00 p.m. with the following in attendance:

Borough Council Members' Present -Rob Smith, Janet Gliem, Neil Ecker, Robert E. Guise, Melinda Warren Elnaggar, Tom Kennedy, Natalie Spadacino, and Mayor Phil Wagner.

Borough Employees Present – Tim Knoebel, KPI Technology, Craig Zack, KPI Technology, Cole McClain, Water Operator

- **SPADACINO MADE A MOTION TO APPROVE THE MAY 5, 2026, REGULAR MEETING MINUTES, AND GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

BOROUGH ENGINEER REPORT: KPI Technology provided the engineer report.

East York Street Updates:

- The final executed contract documents have been assembled and provided for the Borough.

Mill Brook Meadows:

- KPI continues with their review of the subdivision plan located on the Biglerville Road for the 145-lot subdivision in Butler Township. We are also looking to update the feasibility study based on the number of lots and in the context of previous and upcoming other plans that may connect to the system.

Knouse Foods:

- KPI has reviewed the request from Conewago Enterprises for sewer and water capacity for the Knouse Foods properties and has produced a document in response.
- The review indicated that there is sufficient capacity to accommodate the 75 EDUs requested by Knouse Foods as well as other active and proposed developments while still maintaining more than 20% of the recommended reserve capacity. The limiting factor appears to be the water supply capacity due to the limitations imposed on pumping from the SRBC.
 - Tim from KPI presented the completed feasibility study for Conewago Enterprises to the council. Conewago Enterprises contacted the Borough regarding the purchase and development of the Knouse Foods properties located within the Borough and Butler Township. The correspondence requested information on the existing EDU allocation and a total of 75 EDUs for water and sewer. It was preliminarily stated that warehousing would be the use, but no further details were provided. The Borough needs to plan carefully for any future development within the Borough. KPI conservatively estimated that there is potential for an additional 169 EDUs to be ultimately built out in the Borough. Tim pointed out that any development proposed for the Knouse property outside of the Borough limits would fall under the jurisdiction of Butler Township. An amendment to the current inter-municipal agreement would need to be undertaken to accommodate these particular EDUs. Butler Township owns and maintains a separate collection system from the Borough. Any proposed sewer facilities may need to be separately dedicated to the respective municipality. Tim recommended moving forward that if Knouse wishes to maintain the present 50 EDU allocation, or any lesser number of EDUs, it should immediately begin payment of a reservation/holding/rental fee equivalent to 60% of the current rental rate. It was explained that KPI feels comfortable that there is adequate sewer capacity for the additional 75 EDUs at average hydraulic flow and organic loading rates. There would also be sufficient capacity for the other known developments at this time, while still allowing the Borough to maintain a reserve capacity of 20% for peak conditions and other limited development within the Borough. KPI recommends that additional well water source(s) be a part of the development of this property. Water is a limiting factor. Tim explained that a new development should be required to provide a water source. Borough Council would like to engage with the developer of these properties to obtain input on how they plan to develop the site, given the historical significance of the property and the overall large portion that is in the Borough. Borough Council concurred that a reservation agreement should be drafted after a meeting is conducted with Butler Township and the developer. Tim noted that it will be necessary for the developer to prepare a more detailed layout

of the internal sewer and water systems for the proposed development, including the points of connection to the Biglerville system. Design, construction and testing of the sanitary sewer and

water infrastructure must meet the standards and specifications of PA DEP and Biglerville Borough.

- **GLIEM MADE A MOTION TO AUTHORIZE KPI TO DRAFT A RESERVATION AGREEMENT FOR THE KNOUSE FOODS PROPERTY. THE MOTION ALSO AUTHORIZES KPI TO SCHEDULE AND CONDUCT MEETINGS WITH BUTLER TOWNSHIP, CONEWAGO ENTERPRISES, BERNIE YANNETTI, AND KPI TECHNOLOGY, WITH BOROUGH REPRESENTATIVES PRESENT. KENNEDY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

Borough Paving Project:

- The grant application submitted for federal funding for the paving projects was one of a limited number of projects that made the first cut. A final determination on an award is expected on June 4th.

PLANNING COMMITTEE: Elnaggar had nothing to report.

WATER COMMITTEE: Ecker reported on:

Ecker read the May water report.

In May, our water system pumped a total of 2,889,000 gallons averaging 93,194 gal/day. That is a 6.3% increase from April 2026 and a 2.7% increase from May 2025.

On the 1st Lawco calibrated Well 6's water meter. Bacteria samples were collected on the 5th at 33 Musselman Ave (Boro Office), 366 Arendtsville Rd (Nutrien), and 374 Heidlersburg Rd (G.V.M.). SOC's were collected on the 19th at the entry points of Wells 5 & 6. Randy Alexander is anticipating Well 7's materials to arrive around Wednesday, the 3rd of June. He will schedule the installation for a day shortly after receiving them.

We had two final water meter readings (78 E York St & 37 Kristi Ln).

Water Operator
Cole McClain

- **ECKER MADE A MOTION TO APPROVE THE STRAW VOTE TAKEN ON MAY 18TH TO ORDER THE WELL PUMP FOR WELL #7 FROM RANDALL ALEXANDER WELL DRILLING IN THE AMOUNT OF \$31,252.00 PLUS A PROBE PIPE IF NEEDED. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

SEWER COMMITTEE: Gliem reported on:

Smith read the May sewer report.

- Treated total 6,105,000 gallons
- Average per day 196,936 gallons
- Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples
- Weekly nitrate-nitrite & total nitrogen samples
- Monthly Copper & Zinc & Final Hardness samples
- On the 11th Peck's hauled out 4 loads of sludge (22,000 gals) from digester # 1
- On the 14th Kevin with PSI was at the wastewater plant to do a preliminary inspection to see what needs to be done. We are currently waiting on a quote from PSI for this project.

- On the 19th Tyler with EK Services was at the wastewater plant to do a preliminary inspection to see what needs to be done. We are currently waiting on a quote from EK Services for this project.

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- On the 27th Peck's hauled out 4 loads of sludge (22,000 gals) from digester #2.

- On the 27th the emergency generator at the wastewater plant went into alarm after only half of its weekly exercise. It went into high temp/low coolant alarm. Jared and I assessed the situation and determined that the generator was extremely low on coolant. Winter services out of York were called to come look at generator. It was discovered that the block heater had malfunctioned and overheated the hoses which in turn put black residue into the coolant as well as the boiling then evaporating the majority of the coolant. The parts have been ordered and Winter services will make repairs.

Shawn Decker

Waste Water Operator

- Gliem advised that we have a meeting on Thursday with Chamberlin and Wingert to discuss I & I. We will have information to report at the July meeting.

FINANCE/PERSONNEL COMMITTEE: Smith had nothing to report:

PROPERTY/HIGHWAY COMMITTEE: Guise reported on:

- Guise advised that the PennDOT paving project was advertised on April 17th and the bid opening was on May 21st. The anticipated notice to proceed date is scheduled for 7/6 (this date may change slightly once a contractor has been selected).

SAFETY COMMITTEE: Kennedy had no questions on the May police report and asked the Council if they had any questions. Kennedy asked Hartley if he had anything to report.

BIGLERVILLE POLICE DEPARTMENT MONTHLY ACTIVITIES REPORT FOR

(May 2026)

29	COMPLAINTS OR SERVICE CALLS	7	TRAFFIC STOPS
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6	TOTAL ARREST	6	TRAFFIC	0	CRIMINAL CHARGES
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2	INVESTIGATIONS	3	WARNINGS	88.5	Total Hours Worked Hartley
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54	Miles Travelled Car 1	394	Miles Travelled Car 2	0	Total Hour Worked David
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				24	Total Part Time Hours
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TRAFFIC ARRESTS	COMPLAINTS	CRIMINAL ARREST
5 – Max Speed	3 – Follow up investigations	
1 – Overtaking Vehicles on the Right	3 – Harassment	
	2 – Assist EMS	
	2 – County Court	
	2 – Domestic Dispute	
	2 – Parking complaint	
	2 – Suspicious activity	
	2 – Disabled Vehicle	
	1 – 911 Hang up	

	1 – Burglar Alarm	
	1 – Stray Animal	
	1 – Assist PD	
	1 – Criminal Mischief	
	1 – Animal Complaint	
	1 – Information	
	1 – Theft	
	1 – Trespass	
	1 – Children Services	
	1 – Unassigned Complaint	

TYPE OF INVESTIGATIONS:

1	Criminal Mischief
1	Theft

STATUS OF INVESTIGATIONS FOR 2025

<u>11</u>	CLOSED ARREST
<u>0</u>	UNDER INVESTIGATION
<u>1</u>	CLOSED UNSOLVED
<u>0</u>	CLOSED UNFOUNDED
<u>0</u>	REFER TO OTHER AGENCY
<u>0</u>	PROSECUTION DECLINED

REPORTING OFFICER: CHIEF Craig A. Hartley

- Hartley advised that Joe David will return to work at the station on Wednesday, June 10th. He will be back on the 8th; however, he's going to work from home on the 8th and 9th, reviewing all the general orders.
- Hartley explained that we are continuing to receive complaints regarding feral cats. He asked for instructions from the council on how to handle the issue. He mentioned that the current ordinance does not have a specific section addressing the issue of feral cats. He recommended that a draft amendment be made and sent to Bernie for review. Gliem asked what the maximum fine would be. Hartley advised it could be \$500. He explained that the first offense could be a warning.
 - KENNEDY MADE A MOTION TO DRAFT AN AMENDMENT TO OUR CURRENT ORDINANCE ABOUT FERAL CATS AND SEND TO BERNIE YANNETTI FOR REVIEW. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

ORDINANCE COMMITTEE: Spadacino reported on:

- Adams County has suggested that we have a standing water, stagnant water ordinance. It's recommended that we make a motion to forward the drafted ordinance to Bernie for his review.
 - SPADACINO MADE A MOTION TO FORWARD THE DRAFT STAGNANT WATER ORDINANCE TO BERNIE YANNETTI FOR HIS REVIEW. KENNEDY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

CODE/ZONING ENFORCEMENT: May Report is below. Smith asked if anyone had questions on the report.

**BIGLERVILLE ZONING / CODE ENFORCEMENT
MONTHLY ACTIVITIES REPORT FOR
(May 2026)**

COMPLAINTS

NAME	ADDRESS	NATURE OF COMPLAINT	DATE

List of Permits

NAME	ADDRESS	PERMIT	DATE	DATE
	37 Kristi Ln	Fence		
	4 Ditzler Ave	Pool		
	78 E York St	Occupancy x 3 Units		

INVESTIGATIONS/INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
	17 Fourth St	Junk on front porch		Sent notice / Porch was cleared
	121 E York Street	Junk and debris. Sent notice.		
	121 E York Street	Junk vehicles. Sent notices.		Tagged vehicle. Pending / Vehicle was moved
	75 W York St	Junk vehicle		Sent notice / Vehicle was removed
	89 W York Street	Junk vehicle		Sent notice
	59 Fourth St	Junk vehicle		Sent notice / Filing citation
	30 Musselman Ave	Junk vehicle		Sent notice / Vehicle was removed
	29 W York Street	Junk vehicles		Sentence notice / Vehicles were removed
	89 W York Street	Junk vehicle		Sent notice / Vehicle was removed
	22 N Main St	Junk vehicle		Sent notice / Vehicle was removed
	Fifth St sidewalks	Grass and weeds		Sending notice
	115 E York Street	Barn falling down		Owner applied for a demo permit. Permit was issued.
	78 E York St	Junk vehicle		Sent notice / Vehicle was removed.
	114 E York Street	Snow not removed on sidewalks. Sent notices.		Owner plead guilty.
	130 E York Street	Vehicle parked in front yard		Sent notice / Vehicle was moved
	30 Musselman Ave.	Junk vehicle		Sent notice
	50 Third St	Junk on front porch		Sending notice
	18 Third St	Junk vehicles		Sending notice
NAME	ADDRESS	REASON	CITATION	DATE

SIDEWALKS INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME

PAINT LIST

NAME	ADDRESS	REASON	DATE	OUTCOME
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Signed By: Wayne Smith
Zoning / Code Enforcement Officer

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Mayor: Mayor Phil reported on:

- The Community Yard Sale will be on Saturday, June 6th from 8-2. There will be food trucks and a map will be provided.

UNFINISHED BUSINESS:

- Adams County COG April meeting minutes were provided.

NEW BUSINESS: Smith had nothing to report:

ANNOUNCEMENTS: None

TREASURER'S REPORTS: Bill reports were provided to the council.

ADJOURNMENT:

A MOTION WAS MADE BY GUISE AND SECONDED BY ELNAGGAR TO PAY THE BILLS AND ADJOURN THE MEETING AT 8:35 p.m. MOTION CARRIED UNANIMOUSLY.

ACCOUNT TITLE:	GENERAL ACNB FUND with PLGIT	SEWER ACNB FUND with PLGIT	WATER ACNB FUND with PLGIT	
BAL BRO FWD	\$109,482.87	\$64,471.34	\$169,727.31	
DEPOSITS	\$262,004.97	\$64,667.07	\$83,264.95	
SUB TOTALS	\$371,487.84	\$129,138.41	\$252,992.26	
BILLS	\$292,117.67	\$48,116.23	\$170,500.58	
TOTALS	\$79,370.17	\$81,022.18	\$82,491.68	
PLGIT TRUST	\$963,515.48	\$433,365.75	\$105,328.05	
TITLE:	SPECIAL PLGIT HIGHWAY TRUST FUND	CAPITAL RESERVE PLGIT TRUST FUND	PUBLIC SAFETY POLICE PLGIT TRUST FUND	
BAL BRO FWD	\$147,557.63	\$299,443.82	\$281.92	
DEPOSITS	\$465.30	\$943.90	\$.82	
SUB TOTALS	\$148,022.93	\$300,387.72	\$282.74	
BILLS	\$0.00	\$0.00	\$0	
TOTAL TRUST (ONLY PLGIT)	\$148,022.93	\$300,387.72	\$282.74	
ACCOUNT TITLE:	PAYROLL ACNB FUND (No PLGIT)	AUTHORITY #1 ACNB FUND (No PLGIT)	AUTHORITY #2 STP PROJECT 2017- ACNB FUND (No PLGIT)	AUTHORITY #3 2025 Water PROJECT- ACNB FUND (No PLGIT)
BAL BRO FWD	\$2,489.91	\$7,742.45	\$4,917.94	\$1246.66
DEPOSITS	\$33,954.71	\$0.09	\$0.00	\$0.00
SUB TOTAL	\$36,444.62	\$7,742.54	\$4,917.94	\$1,246.66
BILLS	\$33,450.68	\$5,541.72	\$3,633.02	\$1,145.66
TOTALS	\$2,9993.94	\$2,200.82	\$1,284.92	\$101.00

Signed,

Kelly Shaffer
Borough Manager - Secretary/Treasurer