Council President Robert Smith called the May 6, 2025 regularly scheduled council meeting of the Biglerville Borough Council to order at 7:00 p.m. with the following in attendance:

Borough Council Members Present - Robert Smith, John Angstadt, Janet L. Gliem, Melinda Warren-Elnaggar, Robert E. Guise, Robert Pantaleo, and Mayor Phil Wagner, Neil Ecker was absent.

Borough Authority Members Present – Nicole Redden, Michael Landis, Fred Nelson, and Phil Wagner, Eric Vranich was absent.

Borough Employees Present – Kevin Bollinger; Sewer/Water Operator, Police Chief Craig Hartley

Following guests Present – Craig Zack; Engineer - KPI Technology, Elizabeth Mulewich; Gettysburg Times

PLEDGE OF ALLEGIANCE: President Robert Smith led those present in the Pledge of Allegiance.

GLIEM MADE A MOTION TO APPROVE APRIL 1, 2025 REGULAR MEETING MINUTES. GUISE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

BOROUGH ENGINEER REPORT: Craig Zack; KPI Technology reported on:

- We continue to hold for the final version of the NPDES permit. The current permit, which expired on April 30, will remain in effect until the final payment is received with a new effective date.
- Zack provided an update on the East York Street water line replacement project:
    - PennVest loan closed on Wednesday April 2nd at 9 am without any problems.
    - The pre-construction conference was held on April 4th with representatives from the Borough, Guyer Brothers, PennDOT and Columbia Gas present.
    - The contract with Guyer Brothers became effective on April 7th and construction began the next week with the boring under the railroad tracks taking place first. Installation of the pipe under the railroad tracks and in the boring and receiving pits took place without any issues. Installation of the water main then began at the eastern most part of the project moving west for approximately 1,000 linear feet with only minor issues as of last Thursday.
    - Guyer Brothers Inc. has submitted a draft payment request for review and approval for essentially the installation of the water main below the railroad track in the amount of #103,799.00. This request was reviewed and recommended to be approved minus the required 10% retainage for a total payment of $93,419.10.
    - The payment request from Guyer Brothers Inc. will be forwarded to Adams County Office of Planning and Development for reimbursement from the CDBG grants awarded for this project.
    - A separate payment request must also be sent to PennVest indicating that other sources (CDBG) will be used to pay the contractor and will not seek reimbursement for the payment request from the contractor.
- The annual Butler billing was recently completed.

AUTHORITY: Redden recommended the following motions

NELSON MADE A MOTION TO APPROVE PAYMENT REQUEST #1 AND SUBMISSION TO ADAMS COUNTY FOR REIMBURSEMENT, INVOICE FROM GUYER BROTHERS INC. IN THE AMOUNT OF $93,419.10 FOR THE EAST YORK STREET WATER MAIN REPLACEMENT PROJECT. LANDIS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

LANDIS MADE A MOTION TO APPROVE SUBMISSION OF REIMBURSEMENT PAYMENT REQUEST #1 TO PENNVEST IN THE AMOUNT OF $0.00 FOR THE EAST YORK STREET WATER MAIN REPLACEMENT PROJECT TO DOCUMENT THE USE OF OTHER SOURCES OF FUNDING. NELSON SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

PLANNING COMMITTEE: Angstadt reported on:

- Zack stated Canner Storage is working with PennDOT to get the HOP for the driveway approved, he recommends approving the extension.

ANGSTADT MADE A MOTION TO APPROVE THE CANNER STORAGE EXTENSION UNTIL AUGUST 28, 2025. PANTALEO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

WATER COMMITTEE: Smith reported on:

- Smith read the April water report.

In April, our water system pumped a total of 2,613,000 gallons averaging 87,100 gal/day. That is a 4.4 % increase from March 2025 and a 6.5 % increase from April 2024.

April's bacteria samples were taken on the 3rd at 374 Heidlersburg Road (G.V.M.), 38 West York Street (Adams Couty Surplus), 366 Arendtsville Road. (Nutrien). On the 14th Well #6 PFOA-PFOS and on the 23rd Well #7 PFOA-PFOS were taken.
We had one final water meter reading in April. (345 Arendtsville Road.)

On the 11th the phase protector at Well #5 went bad, (one is on order) then on the 21st we installed the new chlorinator, so the well is still off line. (over 2 months)

The CCR was finished the last week of April. Doug started it and Kelly Marie finished it. Kelly and Kelly Marie will get it in the mail to customers and D.E.P. this week.

On the 26th we had overheating issues with the variable drive at Well #7. Ketterman's Electric got it back on line on the 28th. Over that week end we were down to one well, we need Well #5 back on line.

Water /Wastewater Operator
Doug Hays

SMITH MADE A MOTION TO APPROVE THE KETTERMAN ELECTRIC QUOTE FOR REPLACEMENT OF SURGE PROTECTOR AT WELL #5 IN THE AMOUNT OF $1,092.00. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

SMITH MADE A MOTION TO APPROVE PAYMENT REQUEST #1 AND SUBMISSION TO ADAMS COUNTY FOR REIMBURSEMENT, INVOICE FROM GUYER BROTHERS INC. IN THE AMOUNT OF $93,419.10 FOR THE EAST YORK STREET WATER MAIN REPLACEMENT PROJECT. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

SMITH MADE A MOTION TO APPROVE SUBMISSION OF REIMBURSEMENT PAYMENT REQUEST #1 TO PENNVEST IN THE AMOUNT OF $0.00 FOR THE EAST YORK STREET WATER MAIN REPLACEMENT PROJECT TO DOCUMENT THE USE OF OTHER SOURCES OF FUNDING. GUISE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

SEWER COMMITTEE: Gliem reported on:

- Gliem read the April sewer report.
- - Treated total 4,680,000 gallons
- - Average per day 156,000 gallons
- - Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples
- - Weekly nitrate-nitrite & total nitrogen samples
- - Monthly Copper & Final Hardness samples

Kevin Bollinger
Water/Sewer Operator

- Gliem asked Bollinger if the I&I Detection has been started. Bollinger stated he has not had time to start it with the East York Street Water Main Replacement Project going on.

FINANCE/PERSONNEL COMMITTEE: Smith Reported on:

- Smith called an executive session at 7:14 PM for personnel matters.
- Executive session ended at 7:20 PM and the regular council meeting was back in session.
- Smith advised council the electric contract expires in December 2025, and a decision needs to be made to start another contract. Council reviewed the provided price quotes.

SMITH, CHAIR OF FINANCE AND PERSONNEL, MADE A MOTION TO ACCEPT THE QUOTE FROM CONSTELLATION FOR A TWO YEAR CONTRACT AT THE RATE OF 0.07668. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- Smith advised council Kelly Shaffer will attend the trash contract bidding meeting at Franklin Township, the contract ends 3/31/2026.
- Smith advised council that the Mutual Potable Water Emergency Memorandum of agreement with Arendtsville Borough needs to be renewed. Council made a decision to keep everything the same except for going back to a five year term on the plan.
- Smith advised council that a separate checking account needs to be opened at ACNB Bank for the America's 250th anniversary celebration since she is applying for a grant to keep all the funds separated from the regular checking account, this account will have two signers from the borough.

SMITH, CHAIR OF FINANCE AND PERSONNEL, MADE A MOTION TO OPEN UP A SEPARATE CHECKING ACCOUNT WITH TWO SIGNERS FROM THE BOROUGH AT ACNB BANK FOR THE 250TH ANNIVERSARY TO KEEP THE FUNDS SEPARATE. ANGSTADT SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

PROPERTY/HIGHWAY COMMITTEE: Guise reported on:

- Guise had nothing to report on.
- Angstadt asked if there was an update on street sweeping. Starner advised the equipment is still in the shop for engine repairs.

SAFETY COMMITTEE: Pantaleo had no questions on the police report. Police report attached.

- Hartley advised council that the LPR's will be installed tomorrow May 7, 2025.
- Hartley stated there were eight boxes of collections from the Drug take Back event.
- Pantaleo advised council the MOU between the Upper Adams School District and Biglerville Police Department needs to be renewed, this is renewed every two years.

PANTALEO MADE A MOTION TO RENEW THE UPPER ADAMS SCHOOL DISTRICT AND BIGLERVILLE POLIVE DEPARTMENT MOU. ANGSTADT SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

BIGLERVILLE POLICE DEPARTMENT
MONTHLY ACTIVITIES REPORT FOR
(APRIL 2025)

58	COMPLAINTS OR SERVICE CALLS	49	TRAFFIC STOPS

44	TOTAL ARREST	33	TRAFFIC	11	CRIMINAL CHARGES

7	INVESTIGATIONS	30	WARNINGS	138.25	Total Hours Worked Hartley

734	Miles Travelled Car 1	718	Miles Travelled Car 2	167.25	Total Hour Worked David

COMPLAINTS / SERVICE CALLS	TRAFFIC ARREST	CRIMINAL ARREST
20 - Follow up	19 – Maximum Speed	1 – Unlawful Contact w a Minor
4 – Noise Complaints	5 – Expired Registration	2 – Indecent Exposure
3 - Assist Law Enforcement	4 – Expired Inspection	1 – Indecent Assault

3 –Disorderly Conduct	2 – Driving Under Susp. DUI	1 – Possession of Marijuana
2 – Assist Fire Dept	1 – Drivers Req to be Licensed	1 – Open Container
2 – Assist EMS	1 – Req financial Responsibility	4 – Disorderly Conduct
2 – Community Meeting / Event	1 – Restrictions on Highways	1 – Underage Drinking
3 – Disorderly Conduct		
2 – Child Endangerment		
2 – Warrant Service		
2 – Trees / Wires down		
2 – Pa Liquor Violation		
1 – Harassment		
1 – Abandoned Vehicle		
1 – Burglar Alarm		
1- Court		
1 – Domestic (Active)		
1 = Information		
1 – Criminal Mischief		
1 – PFA Violation		
1 – Suspicious Vehicle		
1 – Reportable Crash		
1 – Trespass		
1 – Welfare Check		

TYPE OF INVESTIGATIONS:

1	Theft by Unlawful Taking / Disorderly Conduct
1	Act 64 / Disorderly Conduct
1	Theft by unlawful taking
1	Disorderly Conduct
1	Act 64/Underage Drinking

STATUS OF INVESTIGATIONS FOR 2025

9	CLOSED ARREST
0	UNDER INVESTIGATION
1	CLOSED UNSOLVED
0	CLOSED UNFOUNDED
0	REFER TO OTHER AGENCY
5	PROSECUTION DECLINED

REPORTING OFFICER: CHIEF Craig A. Hartley

ORDINANCE COMMITTEE: Elnaggar had nothing to report.

CODE/ZONING ENFORECEMENT REPORT: See attached report.

BIGLERVILLE ZONING / CODE ENFORCEMENT
MONTHLY ACTIVITIES REPORT FOR
(April 2025)

COMPLAINTS

NAME	ADDRESS	NATURE OF COMPLAINT	DATE

List of Permits

NAME	ADDRESS	PERMIT	DATE	DATE
	54 Fourth ST	Occupancy		4/22
	37 Kristi Lane	Single family home		4/15
	50 Ditzler Ave	Solar panels		4/15
	17 Penn St	Occupancy		4/12

INVESTIGATIONS/INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
	112 S Main St	Junk vehicle / sent notice		Vehicle was removed
	19 S Main	Junk vehicle / sent notice		Vehicle was removed
	17 Fourth St	Junk and debris / Sent notice		
	17 Penn St	Junk Vehicle /Sent notice		
	143 E York St	Junk Vehicle / Sent notice		
	13 Fifth St	Junk and debris		Property was cleaned up
	73 S Main St	Junk and debris(tires) / notice sent		Tires were removed

NAME	ADDRESS	REASON	CITATION	DATE

SIDEWALKS INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME

PAINT LIST

NAME	ADDRESS	REASON	DATE	OUTCOME
	48 E Hanover St / House nest to railroad tracks	Porch posts	5/2	-
	48 E Hanover St / Factory building	Exterior walls	5/2	
	74 W York St	Trim	5/2	
	43 N Main St	Porch posts	5/2	
	15 S Main St	Porch posts	5/2	
	66 E York St	Porch posts	5/2	

Signed By: *Wayne Smith*
Zoning/Code Enforcement Officer

- Smith asked council if they had any issues on waiving the building permit fee for the Biglerville Fire Department, they are building another pavilion.

SMITH, CHAIR OF FINANCE AND PERSONNEL, MADE A MOTION TO WAIVE THE BUILDING PERMIT FEE FOR THE BIGLERVILLE FIRE DEPARTMENT TO BUILD A PAVILLION. ELNAGGAR SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- Starner asked council if council had any comments on the 2025 paint list, no comments were made. Council concurred to send the paint letters out.

MAYOR: Mayor Phil Wagner announced the following:

- Mayor advised that the Jaycees are in agreeance of participating in the 250th Anniversary celebration, the date is set for 6/14/2026. He advised council he will have more information regarding the Anniversary celebration at the June meeting. He is gaining a lot of enthusiasm in the Upper Adams Communities. Guise advised Mayor his nephew is willing to set up a cornhole tournament at the celebration as a donation.
- Mayor stated he is receiving a lot of good comments on the railroad crossing repair.
- Mayor advised Patriot Rail will not utilize the Biglerville train station during their train ride tours due to the liability of the placement of the train station.

UNFINISHED BUSINESS:

- Adams County COG March meeting minutes were provided.

NEW BUSINESS: Smith reported there was no new business:

TREASURERS REPORTS: Bill reports were provided to council.

ADJOURMENT:

A MOTION WAS MADE BY GUISE AND SECONDED BY PANTALEO TO PAY THE BILLS AND ADJOURN THE MEETING AT 7:39 p.m. MOTION CARRIED UNANIMOUSLY.

ACCOUNT TITLE:	GENERAL ACNB FUND with PLGIT	SEWER ACNB FUND with PLGIT	WATER ACNB FUND with PLGIT
BAL BRO FWD	$88,436.16	$74,303.25	$68,905.99
DEPOSITS	$68,127.36	$84,726.54	$35,504.94
SUB TOTALS	$156,563.52	$159,029.79	$104,410.93
BILLS	$39,774.96	$76,763.27	$22,315.13
TOTALS	$116,788.56	$82,266.52	$82,095.80
PLGIT TRUST	$659,913.75	$419,933.65	$34,282.22
TITLE:	SPECIAL PLGIT HIGHWAY TRUST FUND	CAPITAL RESERVE PLGIT TRUST FUND	PUBLIC SAFE POLICE PLGIT TRUST FUND
BAL BRO FWD	$132,744.29	$260,112.99	$270.37
DEPOSITS	$479.99	$942.87	$.93
SUB TOTALS	$133,244.28	$261,055.86	$271.30
BILLS	$360.00	$0	$0
TOTAL TRUST (ONLY PLGIT)	$132,864.28	$261,055.86	$271.30
ACCOUNT TITLE:	PAYROLL ACNB FUND (No PLGIT)	AUTHORITY ACNB FUND (No PLGIT)	AUTHORITY #2 STP PROJECT 2017- ACNB FUND (No PLGIT)
BAL BRO FWD	$2,830.59	$7,740.61	$4,917.94
DEPOSITS	$38,801.40	$11,083.60	$43,596.25
SUB TOTAL	$41,631.99	$18,824.21	$48,514.19
BILLS	$40,171.27	$11,083.44	$43,596.25
TOTALS	$1,470.72	$7,740.77	$4,917.94

Signed,

Kelly Marie Starner
Office Assistant