Council President Rob Smith called the August 5, 2026, regularly scheduled council meeting of the Biglerville Borough Council to order at 7:00 p.m. with the following in attendance:

Borough Council Members Present -Rob Smith, Janet Gliem, Robert E. Guise, Tom Kennedy, Natalie Spadacino, Mayor Phil Wagner; and Melinda Warren Elnaggar; Neil Ecker was absent.

Borough Employees Present –Chief Craig Hartley, Cole McClain, Water Operator

Citizens and Guests Present – Brian Bingaman, Turf, Track and Court representative for Upper Adams S.D.

- **GLIEM MADE A MOTION TO APPROVE THE JULY 7, 2026, REGULAR MEETING MINUTES, AND KENNEDY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

BOROUGH ENGINEER REPORT: KPI Technology provided the engineer report.

- Thomas Brothers Store & Museum
  - KPI has not been notified by the developer at this time that they have addressed the comments and thus the requested release of the bond currently being held for the improvements undertaken should continue to be held.
- UASD New Turf Field
  - The plan proposes the installation of an artificial turf field, a field house and a storage building at the Biglerville High School stadium at the school complex on the east side of North Main Street. All improvements are located in the R-1 zoning district; however, a small portion of the school property east of the track is in the Industrial zone. From review of the revised land development plans, PCSWM plans, and stormwater report, KPI notes the following.
    - Zoning Ordinance Comments: It appears that all zoning-related items have been addressed.
    - Subdivision Comments:
      - A waiver is requested to the requirement to submit a separate Preliminary Plan.
      - An executed owner's and engineer's acknowledgments are required.
      - Financial security in the amount of $520,939 is required to be provided in a form acceptable to the Solicitor.
      - Any Development Agreement as may be required by the Solicitor must be executed and recorded with plans.
      - A Stormwater Management Operations and Maintenance Agreement must be executed and recorded.
    - KPI recommended that the Council make a motion to approve the UASD Turf Field Project Land Development Plan with them meeting the conditions set by KPI.

PLANNING COMMITTEE: Elnaggar reported:

- Elnaggar reported that KPI has made comments in reference to the UASD Turf Field Project. She asked if council had questions regarding the memo provided by KPI for the project. Spadacino asked about the stormwater and drainage. Bingaman responded and said that it will be discharged properly and that there will be no standing water. Bingaman asked council if they would consider accepting a financial letter of credit versus a bond. He explained that the district will be providing the contractor with a bond, and the contractor will hold the bond.
  - **ELNAGGAR MADE A MOTION TO APPROVE THE UASD TURF FIELD PROJECT LAND DEVELOPMENT PLAN WITH THEM MEETING THE CONDITIONS SET BY KPI AND TO INCLUDE ACCEPTING A FINANCIAL LETTER OF CREDIT FROM UASD THAT THE CONTRACTOR WILL POST. GUISE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

WATER COMMITTEE: Smith reported on:

Smith read the July water report.

- In July, our water system pumped a total of 2,805,000 gallons averaging 90,484 gal/day. That is a 0.5% decrease from June 2026 and a 25.9% decrease from July 2025. Second quarter water loss was 5.1% (3 gal/min).

- Bacteria samples were collected on the 7th at 33 Musselman Ave (Boro Office), 110 South Main St (7-11), and 38 W York St (A.C.R.). On the 8th, Total Halo acetic Acids (HAA) and Total Trihalomethanes (TTHMs) were collected.

- On July 13th, Greg Bucher stopped out to try and identify the issue with Well 7's chart recorder and transducer that's preventing us from running the well on auto using the timer and getting the well height to report to SRBC. He could not determine the exact cause of the issue but recommended that the transducer and chart recorder both be replaced because they are obsolete.

- On the 15th, Black's Water Conditioning calibrated 3 colorimeters.

  On the 22nd, Guy Ketterman was contacted to obtain a quote to try and install a similar setup to what Well 5 has in Well 7 (i.e. only a digital display instead of a chart recorder and a transducer).

- On the 26th, the chlorine pump in Well 6 had a mechanical failure and the pump was replaced.

- We had seven final water meter readings (114 East York St, 186 W York St, 55 Clearview Ln, 125 Legion Dr, 45 Kristi Ln, and 25 & 27 South Main St).

Water Operator

Cole McClain

- Smith advised that we have 420 feet of surplus galvanized pipe currently located at the Wastewater Treatment Plant. Per the Borough ordinance, items valued under $2,000 may be disposed of directly. Hauling will occur in batches up to the $2,000 threshold. All proceeds will be deposited into the water account. Council concurred to dispose of the surplus pipe.
  - **SMITH MADE A MOTION TO AUTHORIZE THE DISPOSAL OF 420 FEET OF OLD GALVANIZED PIPE VALUED UP TO $2,000. WITH ALL PROCEEDS TO BE DEPOSITED INTO THE WATER ACCOUNT. ELNAGGAR SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

SEWER COMMITTEE: Gliem reported on:
Gliem read the July sewer report.

- Treated total 3,973,000 gallons

- Average per day 128,161 gallons

- Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples

- Weekly nitrate-nitrite & total nitrogen samples

- Monthly Copper & Zinc & Final Hardness samples

- On the 13th Peck's hauled 4 loads of sludge, 22,000 gallons from Digester #2.

- On the 27th Peck's hauled 4 loads of sludge, 22000 gallons from Digester #1.

- Replacement probes for PH meter and DO meter in the lab were ordered from USA BlueBook.

- Email has been sent to Trojan Technologies to order 32 UV lamps so that we have them when replacements are needed.

Shawn Decker

Waste Water Operator

- Gliem mentioned that UV lights have been ordered for the wastewater treatment plant. This is a budgeted item.

FINANCE/PERSONNEL COMMITTEE: Smith reported on:

- Smith called an executive session at 7:19 PM.

- Returned to regular session council meeting at 7:33 PM.

- Smith advised Council that a date needs to be set for the 2027 budget workshop. Council agreed to Wednesday September 16, 2026, at 6:00 PM.
    - **SMITH MADE A MOTION TO SET THE DATE OF SEPTEMBER 16, 2026, FOR THE BUDGET WORKSHOP MEETING. THE MEETING WILL BEGIN AT 6:00 PM AT THE BOROUGH OFFICE. SPADACINO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

- Smith informed Council regarding the planned purchase of a new Borough truck in 2027 and inquired whether Council preferred applying for a grant in 2026 or utilizing allocated savings. It was noted that funds have already been set aside in a savings account and are sufficient to cover the cost. Council concurred with the budget for the truck purchase in 2027 using the savings.

PROPERTY & HIGHWAY COMMITTEE: Guise had nothing to report.

SAFETY COMMITTEE: Kennedy had no questions on the July police report and asked the Council if they had any questions. Kennedy asked Hartley if he had anything to report.

BIGLERVILLE POLICE DEPARTMENT
MONTHLY ACTIVITIES REPORT FOR
(JULY 2026)

29	COMPLAINTS OR SERVICE CALLS	68	TRAFFIC STOPS

36	TOTAL ARREST	36	TRAFFIC	0	CRIMINAL CHARGES

1	INVESTIGATIONS	44	WARNINGS	149	Total Hours Worked Hartley

468	Miles Travelled Car 1	907	Miles Travelled Car 2	132.5	Total Hour Worked David
				0	Total Part Time Hours

TRAFFIC ARRESTS	COMPLAINTS	CRIMINAL ARREST
23- Max Speed	4 – Follow up investigations	0
5 – Expired Registration	3 – Assist EMS	
5 – Expired Inspection	3 – County Court	
2 – Suspended Registration	2 – 911 Hangup	
1 – Limitation driving left of highway	2 – Information	
	2 – Welfare Check	
	2 – Reckless Driver	
1-	2 – Harassment	
	1 – Asst Law Enf.	
	1 – PFA Firearms Relinquishment	
	1 – Fireworks	
	1 – Stray Animal	
	1 – House Check	
	1 – Ordinance Violation	
	1 – Suspicious Activity	
	1 – Theft	
	1 – Traffic Problem	

1	Retail Theft

STATUS OF INVESTIGATIONS FOR 2025

11	CLOSED ARREST
1	UNDER INVESTIGATION
1	CLOSED UNSOLVED
0	CLOSED UNFOUNDED
0	REFER TO OTHER AGENCY
0	PROSECUTION DECLINED

REPORTING OFFICER: CHIEF Craig A. Hartley

- Hartley advised that National Night Out was a success, and he thought it was a good turnout for the first year. He mentioned he had received compliments from the event.
- Kennedy advised the council that we need to authorize Chief Hartley to execute the Upper Adams Middle School safe schools ACS and School profile. He advised that the ACS provides details on statistics of activities in the school to include police involvement activities.
    - **KENNEDY MADE A MOTION TO AUTHORIZE CHIEF HARTLEY TO EXECUTE THE UPPER ADAMS MIDDLE SCHOOL SAFE SCHOOLS ACS AND SCHOOL PROFILE. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

ORDINANCE COMMITTEE: Spadacino reported on:

- **SPADACINO MADE A MOTION TO ADOPT THE STAGNANT WATER ORDINANCE. KENNEDY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**
- **SPADACINO MADE A MOTION TO ADOPT THE FERAL CAT AMENDMENT TO ADD TO THE KEEPING OF ANIMALS ORDINANCE. ELNAGGAR SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

CODE/ZONING ENFORCEMENT: Smith asked if council had questions on the July report. Report was provided.

BIGLERVILLE ZONING / CODE ENFORCEMENT
MONTHLY ACTIVITIES REPORT FOR
(July 2026)

COMPLAINTS

NAME	ADDRESS	NATURE OF COMPLAINT	DATE

List of Permits

NAME	ADDRESS	PERMIT	DATE	DATE
	61 Kristi Lane	Zoning		
	186 W York St	Occupancy		
	125 Legion Drive	Occupancy		

INVESTIGATIONS/INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
	48 E Hanover St	Roof damage		Sent notice / Roof was fixed
	48 Third St	Junk along house		Sent notice

Signed By: *Wayne Smith*
Zoning / Code Enforcement Officer

MAYOR:

- Mayor advised that he is working with the Borough office to put together a Christmas decorating contest. We can award gift certificates for the three categories.
- Mayor advised that the 250th committee will be having a meeting on August 25th to determine where to donate the balance of funds from the 250th event. The funds will be donated to Upper Adams non-profit organizations.

. **UNFINISHED BUSINESS:**

- Adams County COG June meeting minutes were provided.

NEW BUSINESS:

- Gliem recommended including in the 2027 budget a portable speed sign for the police department. Hartley agreed to obtain quotes.

ANNOUNCEMENTS: Smith reported.

- Adams County Library provided a yearly report on the progress of the library.

TREASURER'S REPORTS: Bill reports were provided to the council.

ADJOURNMENT:

A MOTION WAS MADE BY GUISE AND SECONDED BY GLIEM TO PAY THE BILLS AND ADJOURN THE MEETING AT 7:58 p.m. MOTION CARRIED UNANIMOUSLY.

ACCOUNT TITLE:	GENERAL ACNB FUND with PLGIT	SEWER ACNB FUND with PLGIT	WATER ACNB FUND with PLGIT
BAL BRO FWD	$71,916.63	$32,805.41	$52,548.30
DEPOSITS	$51,426.61	$77,144.22	$79,225.12
SUB TOTALS	$123,343.24	$109,949.63	$131,773.42
BILLS	$61,339.92	$55,654.76	$61,927.32
TOTALS	$62,003.32	$54,294.87	$69,846.10
PLGIT TRUST	$919,431.46	$405,965.47	$74,913.66

TITLE:	SPECIAL PLGIT HIGHWAY TRUST FUND	CAPITAL RESERVE PLGIT TRUST FUND	PUBLIC SAFETY POLICE PLGIT TRUST FUND
BAL BRO FWD	$145,673.75	$301,308.18	$283.55
DEPOSITS	$463.13	$957.58	$.84
SUB TOTALS	$146,136.88	$302,265.76	$284.39
BILLS	$0.00	$0.00	$0
TOTAL TRUST (ONLY PLGIT)	$146,136.88	$302,265.76	$284.39

ACCOUNT TITLE:	PAYROLL ACNB FUND (No PLGIT)	AUTHORITY #1 ACNB FUND (No PLGIT)	AUTHORITY #2 STP PROJECT 2017- ACNB FUND (No PLGIT)	AUTHORITY #3 2025 Water PROJECT- ACNB FUND (No PLGIT)
BAL BRO FWD	$20,794.43	$7,702.64	$4,877.94	$4,211.83
DEPOSITS	$37,805.23	$5,541.83	$3,633.02	$4,200.82
SUB TOTAL	$58,599.66	$13,244.47	$8,510.96	$8,412.65
BILLS	$55,828.81	$5,541.72	$3,633.02	$4,200.82
TOTALS	$2,770.85	$7,702.75	$4,877.94	$4,211.83

Signed,

Kelly Shaffer
Borough Manager - Secretary/Treasurer